



Welcome to The Digital Document Center!

The Digital Document Center> Just the opposite of Kinko's... Customers bring their paper document boxes, and perform their own scanning. It is easy and will save you money. We process regular papers, engineering blue prints, maps, large format documents, photo negatives, photo slides, etc. Our friendly staff will be there with you every step of the way.

Scanning Services >>

8.5 x 11 11 x 14	.03 cents / ea
11x17	.04 Cents / ea
Large Format	\$ 1.00 / ea
Master CD	\$ 10.00
Additional CDs	\$ 2.00
Indexing Station (1/2 hour min charge)	\$ 10.00 / hr

Certified Doc Destruction >>	\$.0075 page
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Per Project Quote Services >>

Scanning for specialty documents: photos, slides, historical documents, etc. Please call ahead or ask your iScan Representative for a project quote.

Format Conversion>>

Scan to MS Word or Text file	.75 / page
Scan to PDF	.03 / page
Scan to TIFF, JPEG, GIF...	.03 / page
Scan to FTP	.03 / page

Special Services >>

DataBase Consolidation	\$ 15 / hr
LongTerm Prj Fee	\$ 20 / mo

Copy

Color copies	.75 cents
B & W Copies	.05 cents

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